



COVID-19 Safety Policy Stage 4 Restrictions

January 2021, Reviewed 27 May 2021

Lygon Therapy Responsibilities

- Ensure use of the QR code check-in/out system.
- Professional office cleaning twice a week.
- Daily wiping of all surfaces.
- Provision of TGA approved surface spray bottles & cloths in rooms.
- Disinfectant spray, clothes and TGA hand sanitizer in all consulting rooms, training rooms, Reception and upstairs waiting area.
- Detailed instructions on hand washing signs in all bathrooms.
- Individual wipes after each use of HICAPS machine.
- Exclusive use of dishwasher's signs – no hand washing of dishes.
- Public Notices "Please Inform Your Practitioner by phone if unwell", "Simple Steps to help stop the Spread", "Social Distancing" & "Wearing of Mask in Public Areas" in reception & upstairs waiting area.
- Monitor clients in waiting areas to ensure social distancing.
- Monitor usage of the space to ensure we are not crowded.
- No group activities on site until further notice.

Practitioner responsibilities

- Ensure all clients use the QR code check-in/out system.
- Wear mask and use hand sanitizer upon arrival.
- Wash your hands regularly throughout day.
- Advise clients to wear mask & use hand sanitizer upon arrival
- Compulsory wearing of masks around office, refer to your professional body regarding use within consulting setting.
- Do not attend if you have COVID-19 symptoms.
- Ask your clients to not attend if they have COVID-19 symptoms.
- Upstairs practitioners use the upstairs HICAPS machine to reduce congestion.
- Practice social distancing.
- All dishes to be placed in the dishwashers (no handwashing of dishes).
- Use surface sprays to wipe desks, tables, light switches & door handles at the end of your shift.
- Dispose of cloths at the end of your shift.
- Keep us informed of any relevant changes or concerns.